



**RULES OF PERSATUAN NEUROSAINS MALAYSIA  
THE MALAYSIAN SOCIETY OF NEUROSCIENCES  
(Amendment approved by Registrar of Society [ROS] on 7 Feb 2018)**

**ARTICLE I**

1. This society shall be called Persatuan Neurosains Malaysia (The Malaysian Society of Neurosciences).

2. The registered place of business of the society shall be:-

c/o Jabatan Neurologi  
Hospital Kuala Lumpur,  
Jalan Pahang, 50586 Kuala Lumpur;

or at such other place or places as may be decided by the Council from time to time with the prior approval of the Registrar of Societies.

**ARTICLE II**

1. The object of the society shall be the study and advancement of Neurosciences, which encompasses the fields of Neurosurgery, Neurology, Psychiatry and other disciplines related to the nervous system.

2. The society shall:-

1. Provide a forum for professional exchange amongst members involved in the various fields of Neurosciences.
2. Uphold good professional practice and promote advancement of Neurosciences.
3. Encourage and upgrade education, training and research in the various fields of Neurosciences.
4. Foster closer social ties and co-operation amongst workers in the various disciplines of Neurosciences.
5. To act as an authoritative body for the purpose of consultation in matters of professional and public interest concerning Neurosciences.



## **ARTICLE III**

The membership of the society shall consists of the following categories:-

### **1. Ordinary Members**

An ordinary member is a Malaysian citizen and:

- (a.1) a recognised specialist in Neurosurgery, Neurology, Psychiatry, and other fields related to nervous system, OR
- (a.2) any other person whose graduate qualifications in one of the disciplines of Neurosciences are acceptable to the council, AND
- (b) who agrees to comply with all the provision of the Articles, by-Laws and Regulation of the society, AND
- (c) whose name is duly enrolled and remains so enrolled as an ordinary member on the register.

### **2. Associate Members**

An associate member is a Malaysian citizen and:

- (a) a trainee medical officer in one of the disciplines of neurosciences, OR
- (b) any medical officer who has given proof of interest and activity in the fields of Neurosciences, OR
- (c) any qualified paramedical staff, graduate or postgraduate students who are engaged in activities related to the various fields of Neurosciences, OR
- (d) an individual who accepted an invitation from the council to be an associate member.

### **3. Affiliate Members**

An affiliate member is:

- (a) a non-Malaysian citizen and a recognised specialist in Neurosurgery, Neurology, Psychiatry, and other fields related to nervous system, who is employed in this capacity in Malaysia, OR
- (b) any other person and non-Malaysian citizen whose graduate qualifications in one of the disciplines of Neuroscience who are acceptable to the council and who is employed in this capacity in Malaysia, OR
- (c) any appointed representative from a company, who is acceptable to the council and who has business related to and given proof of interest and activity in the fields of Neurosciences in Malaysia

### **4. Life Members**

Life membership shall be open to good standing ordinary members with at least 1-year membership subscription who in place of annual subscription shall pay a commuted sum as determined in Article V (1).

Life membership shall be open to good standing affiliate members with at least 3 years of membership subscription and have rendered active participation in the society, service to the society or promotion of the goals of the society in Malaysia, who are acceptable to the council and who in place of annual subscription shall pay a commuted sum as determined in Article V (1).

### **5. Honorary Members**





Honorary memberships shall be conferred on those persons who have done exceptional work in the fields of Neurosciences and have rendered meritorious services in the cause of Neurosciences or to this society.

6. Only Ordinary members (inclusive of life members) have voting rights. Affiliate members who have attained life membership status are eligible to vote.

#### **ARTICLE IV**

1. Selection of Ordinary members or Associate members under Article III shall be by application and acceptance by the Council. The council shall not be required to give any reason for its acceptance or non-acceptance of such application.

#### **ARTICLE V**

1. All members, except Honorary Members, must pay subscriptions to the society.

The Annual subscription fee for Ordinary Member:	RM50
The Annual subscription fee for Associate Member:	RM20
The Annual subscription fee for Affiliate Member:	RM50
Life Member fees:	RM300

2. The subscriptions shall become due and payable on the 1st day of January each year.

#### **ARTICLE VI**

1. Any member shall cease to be a member of the Society in the following Circumstances:-

- (a) If by notice in writing to the Council he resigns as members, OR
- (b) If his name is erased from the Register referred to in the Medical and Dental Act of Malaysia, OR
- (c) By resolution of the Council whose decision shall be final, OR
- (d) If a member is in arrears of subscription for 2 years and such arrears have not been settled within 3 months of notification, OR
- (e) If a member has not attended the Annual Scientific Meeting for 5 consecutive years.

#### **ARTICLE VII**

1. There shall be a council of the society to manage its business and affairs.

2. The members of the council shall be elected amongst Malaysian Ordinary members (inclusive of Life Members) of the society and shall consists:-

- (a) A president
- (b) Two vice president
- (c) An Honorary Secretary



- (d) An Honorary Treasurer
- (e) Five Committee members

3. All members of the council and every officer performing executive functions in the society must be a Malaysian Citizen.

4. The election of Council members shall be by show of hands and the Council Members with the highest number of votes for each office shall be declared as elected.

5. The term of office of a council member shall be for a period of 2 years and shall be eligible for re-election. No council member shall be elected for the same post for more than two consecutive terms.

6. Any casual vacancy in the council shall be filled by nomination by the Council.

### **ARTICLE VIII**

1. The Council shall be responsible for the admission of Members.

2. The Council may from time to time confer honorary memberships on eminent persons as stated in Article III (4).

3. The Council shall keep a Society Register, which shall contain:-

- (a) The names of the Honorary Members, with their addresses and the year of their conferment.
- (b) The names of all members in alphabetical orders, their addresses, degrees, qualifications and their principal appointments, any office held in the society and the year they were elected to the society.

4. The Council shall have the power to appoint, pay and dismiss staff employee any staff employed by the society.

5. The Council shall have the power to convene extra ordinary general meetings if and when necessary.

6. The Council shall act on behalf of the society whereon these articles, by-laws and regulations do not expressly provide otherwise.

7. The Council shall be responsible for the making, amendment, alteration or repeal of a by-law for the management and administration of the society and it shall be carried out in the following manners:-

- (a) Any two or more members of Council desiring to propose a new by-law or an amendment to, or alteration in, or repeal of, an existing by-law must give notice of motion (duly signed by them) to the Honorary Secretary at least fourteen days prior to the meeting of the council.
- (b) If the motion with or without amendment is accepted, it becomes the by-law.





## **ARTICLE IX**

### **DUTIES OF OFFICE BEARERS**

1. The President shall preside at all meetings of the Councils, and of the general meetings.
2. The Vice-President shall preside at all the meeting in the absence of the President; in the absence of both, the members present shall elect a chairman to preside over that particular meeting.
3. The Honorary Secretary shall run the Secretariat of the Society. He shall execute all decisions of the council, shall give due notice and keep minutes of all meetings, shall conduct all correspondence and submit an annual report at the Annual General Meeting.
4. The Honorary Treasurer shall be responsible for all financial managements of the society and shall submit an audited yearly account for circulation to all members before the Annual General meeting.
5. The ordinary Council members shall be responsible for regular attendance of Council meeting, deliberate on matters arising and arriving at appropriate decisions.

## **ARTICLE X**

1. The Council shall meet not less than three times a year. Notice of at least 7 days shall be given to the members of the Council. The Council only from time to time call for extra-ordinary meeting should the need arise.
2. One half of the total member of Council members shall form a quorum.

## **ARTICLE XI**

1. The Annual General Meeting of the society shall be held before 31<sup>st</sup> August of each year and at a place as may be prescribed by the Council. All other meetings of the society shall be called "Extraordinary General Meeting".
2. A Scientific Meeting shall be held in conjunction with the Annual General Meeting.
3. At least one calendar month before the date fixed for the Annual General Meeting of the society, the Honorary Secretary shall inform all members in writing of the date, time and the place of the meeting.
4. Any members desirous of moving any resolution or proposing amendments to the constitution, regulations and by-laws of the society at the Annual General Meeting shall give in writing thereof to the Honorary Secretary not less than fourteen days before the date of such meeting.



5. At least seven days before the Annual General Meeting of the society, the Honorary Secretary shall circulate to all members of the Agenda, the Annual Report, the Audited Statement of Accounts of the year and any resolution which members have indicated their intention of proposing.

6. The business of the Annual General Meeting shall be:-

- (a) To receive the Annual Report of the Council.
- (b) To receive audited statement of accounts for the year.
- (c) Election of council members
- (d) To transact any other business or to deal with any other matters arising.

7. Extraordinary General Meeting

- (a) An Extraordinary General Meeting shall be convened by the Council at any time for any special reason, OR
- b) Upon the receipt of a requisition in writing from at least one fifth of the voting Members of the society stating the purpose of the meeting. Such a meeting shall be convened within 40 days of receipt of requisition, AND
- c) The Council shall give twenty-one days' notice to all members specifying the place, date and time of meeting for the Extraordinary General Meeting.

8. The quorum at all General Meeting of the society shall be at least half of the voting members of the society OR twice the number in the Council, whichever is lesser. No business shall be transacted at any meeting unless the required quorum is present at the meeting.

9. If half an hour after the time appointed for the meeting a quorum is not present, the meeting shall be postponed to a date (not exceeding 30 days) to be decided by the Council and if a quorum is not present half an hour after the time appointed for the postponed meeting, the members present shall have the power to proceed with the business of the day but they shall not have the power to alter the rules of the society or to make decisions affecting the whole membership.

10. Business at the General Meeting shall be conducted by consultation and consensus opinion. Should there be a need for voting, it shall be by show of hands of the voting members present, unless a secret ballot is requested by a simple majority of the voting member present.

11. In the event of equality of votes, the Chairman shall have a casting vote in addition to the vote to which he is entitled as a member.

## **ARTICLE XII**

### **AUDIT**

1. One or more persons, who shall not be office-bearers of the Society, shall be appointed by the annual general meeting as Honorary Auditors. They shall held office for one year only and shall not be reappointed.





2. The Auditor/ Auditors shall be required to edit the accounts of the Society for the year, and to prepare a report or certificate for the annual general meeting. He/ They may also be required by the President to audit the accounts of the Society for any period within their tenure of office at any date, and to make a report to the Council.

### **ARTICLE XIII**

1. These Articles and Regulations may be amended, altered or added to after due consideration at the General Meeting of which the appropriate notice had been given.

2. Any amendment to the Rules shall be submitted to the Registrar of Societies within the 28 days after the decision to make such amendment has been duly passed.

3. Any such amendment, alteration or addition shall require a two-thirds majority of voting members present and shall not be effective until approved by the Registrar of Societies.

### **ARTICLE XIV**

#### **FINANCIAL PROVISIONS**

1. Subject to the following provisions in this rules, the funds of the Society may be expended for any purpose necessary for the carrying but of its objects, including the expenses of its administration, the payment of salaries, allowances and expenses to its office-bearers and paid staff, and the audit of its accounts, but they shall on no account be used to pay the fine of any member who may be convinced in a court of law.

2. All the income of the society shall be deposited in a Bank or Banks to be approved by a resolution of the Council, and any two of five of the following officers of the society namely, the President, the Vice President I, the Vice President II, the Honorary Secretary and the Honorary Treasurer of the society shall sign all cheques with one of the signatories must be the Honorary Treasurer.

3. No expenditure exceeding RM1,000 (one thousand ringgit) at any time shall be incurred without the prior sanction of the Council, and no expenditure exceeding RM100,000 (one hundred thousand ringgit) in any one month shall be incurred without the prior sanction of a general meeting. Expenditure less than RM1000 (one thousand ringgit) may be incurred by the President together with the Honorary Secretary or the Honorary Treasurer.

4. As soon as possible after the end of each financial year i.e. 31st December, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited by the auditors. The audited accounts shall be submitted for the approval of the next annual general meeting, and copies shall be made available at the registered place of business of the Society for the perusal of members.



## ARTICLE XV

1. The Society may be dissolved by a majority of two-thirds of the total voting membership of the Society, and the Registrar of Societies informed of such dissolution.
2. In the event of dissolution of the Society, all financial assets of this Society shall be donated to an organization decided by the members voting on the dissolution.
3. Notice of dissolution shall be forwarded to the Registrar of Societies within 14 days of the dissolution.

ENDORSED BY



PROFESSOR DR LIM KHENG SEANG  
PRESIDENT  
MALAYSIAN SOCIETY OF NEUROSCIENCES  
Date: 8 February 2018



DR TAN AI HUEY  
HONORARY SECRETARY  
MALAYSIAN SOCIETY OF NEUROSCIENCES  
Date: 8 February 2018